



# SILVER BLUFF ELEMENTARY

2609 SW 25<sup>th</sup> Avenue, Miami, FL 33133

Mayra Barreira, Principal  
Christina Garcia, Assistant Principal

2023-2024

Dear Parents/Guardians:

Welcome to Silver Bluff Elementary, Home of the Shining Stars! I look forward to an exciting and productive year as we continue to promote excellence. We believe that the years spent at Silver Bluff Elementary will pave the way for our students to become responsible, productive citizens, and world leaders.

Please be reminded that classes start promptly at 8:20 AM for students entering pre-kindergarten through first grade and 8:35 AM for students entering second through fifth grade.

Our Before/After-School Care registration is open. Registration and payments are completed electronically through the Parent Portal Focus App. Please visit us if you need assistance, our After-School Care office hours are from 1:00 PM to 6:00 PM.

For the safety of our students and staff, we are a closed campus school, therefore only students are permitted to enter during arrival and dismissal. As of the second day of school, students in **pre-kindergarten through first grades** may enter through the main entrance door or through the gate on the south side of the school and walk to the cafeteria for breakfast and wait for their teacher to pick them up by 8:10 AM in the cafeteria. Parents will not be allowed into the cafeteria during breakfast or lunch. Students in **second through fifth grades** may report to the cafeteria for breakfast and proceed to the PE Basketball Court where supervision will be provided until the teacher picks up the students by 8:25 AM.

Students planning to participate in our school breakfast program are to arrive to the cafeteria between 7:30 AM and 8:10 AM. After students eat breakfast, they are to report to their designated line up area. Students who wish to purchase a meal may do so by paying online weekly or monthly. Please be sure to apply online at <http://nutrition.dadeschools.net> for free or reduced-price lunch. Once your application is approved, you will be notified. Ensure your child has lunch money or a packed, healthy lunch daily. Deliveries are not accepted. Students cannot be sent to school without a meal, they must eat a healthy meal during the 30-minute lunch block.

Students in **pre-kindergarten through first grades** are to be seated in their classrooms no later than 8:20 AM. Students in **second through fifth grades** are to be seated in their classrooms no later than 8:35 AM. Students arriving to class after the designated times are considered tardy and are to report to the office for a tardy pass and the teacher will mark the student tardy. To maintain a safe and orderly arrival and dismissal for all our students and staff, we ask that you are patient and courteous since it may take a little longer the first couple weeks of school. There is limited parking around the school and traffic may be heavy during the morning and afternoon school hours; therefore, allow ample time for your child to arrive to school on time daily and follow the established procedures.

## **ARRIVAL & DISMISSAL PROCEDURES**

The safety and close supervision of our students during arrival and dismissal is an important and necessary responsibility of the staff. Parents are not to drop off students unsupervised under any circumstances. In the event an emergency arises, please notify an administrator immediately for assistance. Please note that office staff will not be calling into classrooms to notify teachers of changes in dismissal for your child. If there is a change, please notify the teacher directly via your means of communication no later than 9:00 AM on any given day.

During arrival times parents are to drop off students at the entrance doors or south side gate by the PE Pavilion. If a **Pre-Kindergarten through First grade** student arrives after 8:20 AM students are late and must be dropped off in our main entrance, however, parents may not enter the school building.

During dismissal times, parents may wait in the vehicle to have their child board or wait on the sidewalk. All students will be escorted outside the building on the sidewalk as designated: **PreK, Kindergarten, First, Fourth and Fifth grades** will be dismissed on the South side gate next to the PE Pavilion with the exception of **Fifth grade on Wednesdays who will be dismissed in the front of the school. Students in Second and Third grades** will be dismissed in front of the school daily. Parents are highly encouraged to use our parent Drop-off/Pick-up Vehicle Lane instead of walking up.

Additionally, parents will not be sent to classrooms for conferences alone; therefore, the office personnel will call the teacher to escort parents to the classroom before or after school hours. When the conference has completed, teachers will escort parents back to the main entrance to depart.

All students in Pre-K through First grade will be supervised in the cafeteria. Students in Second through Fifth grades will be supervised on the PE Basketball Court.

### **Bus Procedures**

Students who ride the bus to school will be dropped off at the Bus Drop Off Zone and escorted to the café or PE by designated personnel to line up and wait for their teacher.

During dismissal, teachers and other staff will monitor students in the bus area to assist with the safe dismissal and boarding of students.

### **Rainy Day Procedures**

During arrival, on light rain days, students in Second through Fifth grade will line up under the Pavilion as usual. In the event of inclement weather conditions, all students are to report to the cafeteria and be seated to wait for their teachers. During dismissal parents must park their vehicle and enter the building to pick up their child from their classroom

### **Walkers**

Students who are instructed by their parents to walk home must do so immediately upon dismissal. Written parent permission must be provided to us releasing any students walking home. Students cannot wait in any area on school grounds unsupervised. Students will be escorted to the outside walkways to ensure they walk home immediately after dismissal for their safety.

Please discuss safety measures with students walking to and from school in order to increase safety awareness. Crossing guards and school security help increase student safety. Please follow their instructions.

### **Students who attend the After School Care Program are dismissed as follows:**

Pre-K through First grade students are picked up from their classroom by an After School Care Activity Leader.

Second through Fifth grade students are escorted by a teacher to their Activity Leader in the cafeteria or designated classroom.

### **Early Dismissal-School Board Rule**

For the safety of our students, students will not be dismissed 30 minutes prior to dismissal:

Pre-K – First grade students will not be dismissed as of 1:20 PM.

Second - Fifth grade students will not be dismissed as of 2:35 PM.

**We ask that parents and visitors to our school do not enter the faculty's parking lot walking or with their vehicles. This creates an unsafe situation for students, parents, and visitors while teachers and staff are entering and exiting the parking lot. The lot is designed only for staff members.**

**Please note that if a child in fourth or fifth grade has a younger sibling, he/she can be dismissed to join the younger sibling with prior written parent permission provided to the teacher. This allows parents to only make one stop for pick up, however younger siblings will not be allowed to go to the older sibling area for safety concerns.**

## Uniform

To promote a safe and supportive learning environment and improve school safety and discipline, all students in the elementary schools shall participate in a mandatory uniform program. All students must wear the appropriate uniform daily to school with shirts tucked in and closed toe/back shoes or sneakers.

**Fridays (or the last day of the week) are School Spirit Day** therefore, students may wear their Silver Bluff (SBE) Spirit Day T-shirt sold by the PTA with uniform bottom (or wear their normal uniform). It is a requirement for students participating in any school related field trips to wear their SBE Spirit Day T-shirt. Please take a few minutes during our opening of school to purchase the Spirit Day T-shirt that will be on sale by our PTA.

School uniforms may be purchased at any store of choice however it is important to note that wherever parents decide to purchase the uniform, the following standards must be observed:

### UNIFORM FOR STUDENTS IN PRE-K THROUGH FIFTH GRADE

| BOYS UNIFORM        | COLOR           | GIRLS UNIFORM                            | COLOR           |
|---------------------|-----------------|--|-----------------|
| Shorts and/or Pants | Navy Blue/Khaki | Shorts, Pants, Culottes, Skirts, Jumpers | Navy Blue/Khaki |
| Shirts (Polo style) | White/Navy Blue | Shirts (Polo style)                      | White/Navy Blue |

**\*\*Shorts, jumpers, and culottes must be of knee length\*\***

Parents/Guardians may request an Application for Exemption form from the Office staff if the wearing of a school uniform violates a student's sincerely held religious belief. A parent/guardian may obtain an Application for Exemption within the first 30 days of school. Once the parent completes the form and returns it to the Principal's Secretary in the Office, the Principal or designee will set up a meeting with the parent to ascertain the nature of the reason for the exemption. Once approved, the student must comply with the Board Approved Minimal Districtwide Dress Code as stated in the School Board Policy.

We look forward in you continuously taking an active role in your child's education. By working together, we will strive to ensure your child achieves high standards. Thank you in advance for your support throughout the year. Should you have any questions, please feel free to visit our office, see our website at [silverbluff.dadeschools.net](http://silverbluff.dadeschools.net) or call our school at (305) 856-5197. Thank you.

Sincerely,



Mayra Barreira,  
Principal

